

**PLEASE MUTE MOBILE PHONES**

**MUNICIPALITY OF MONROEVILLE  
CITIZENS' NIGHT  
APRIL 4, 2017**

PLEDGE OF ALLEGIANCE

MAYOR

CITIZENS' REMARKS AND COMMENTS

CLOSE CITIZENS NIGHT MEETING

**MUNICIPALITY OF MONROEVILLE  
AGENDA SETTING MEETING  
APRIL 4, 2017 (AFTER CITIZENS' NIGHT)**

MEETING CALLED TO ORDER

ROLL CALL

PUBLIC COMMENT ON PROPOSED AGENDA ITEMS ONLY

**PROPOSED AGENDA  
MUNICIPALITY OF MONROEVILLE  
REGULAR COUNCIL MEETING  
APRIL 11, 2017, 7:00 P.M.**

PROCLAMATION – Power Talk 21 (MADD)

INTRODUCTION OF NEW EMPLOYEES

APPROVAL OF MINUTES -  
(\*submitted for approval)

- \* Citizens' Night Meeting of March 9, 2017
- \* Council Work Session of March 9, 2017
- \* Regular Council Meeting of March 14, 2017

APPROVAL OF REPORTS OF TAX COLLECTIONS (green)

LIST OF BILLS, BUDGET TRANSFERS, AND PAYROLL

	<u>2017</u>	<u>2016</u>
List of Bills for March	\$ 602,596.11	\$1,010,762.75
List of Payroll for March	\$ 884,093.76	\$ 854,451.04

VACANCIES ON BOARDS, COMMISSIONS, AND AUTHORITIES – See Attached (blue).

Vacancies exist on some of the Boards, Commissions and Authorities. *See attached list.*

BIDS AND PROPOSALS (white)

1. 2017 Paving Program, 17-02-PAV
2. 2017 Fog Sealing & Crack Sealing Program, 17-03-FSCS
3. 2017 Commodity Bids

CONSENT AGENDAA. NEW BUSINESS (orange)

1. 16-3-SUB  
Day Automotive Group

Applicant is requesting Final Subdivision approval for the consolidation of Parcels 1243-E-83, 1243-E-131 and 1243-E-138 to create Parcel A, totaling 1.15 acres. The property is located at 1717 Golden Mile Highway in the C-2 Business Commercial Zoning District.

2. 16-6-ST  
Day Automotive Group

Applicant is requesting Site Plan approval to construct an 820 square foot addition to the existing building for offices and associated site amenities. The property is located at 1717 Golden Mile Highway in the C-2 Business Commercial Zoning District.

3. 17-4-ST  
Forbes Regional Hospital

Applicant is requesting Site Plan Approval to construct a 13,093 square foot addition on the eastern side of the hospital for Perioperative Services and a 1,382 square foot addition on the western side of the hospital for a new egress stair tower. The property is located at 2570 Haymaker Road in the L, Special Use Zoning District.

B. RESOLUTIONS – Roll Call Vote (pink)

1. A Resolution in support of the Commonwealth of Pennsylvania General Assembly legislation to permit local law enforcement departments to utilize radar devices to enforce local vehicle speed limit laws which will reduce the number of vehicle accidents and save lives.

REPORTS OF MUNICIPAL STAFF (white)

Municipal Attorney

Municipal Manager

1. Donate old police vehicle to Forbes Road Career & Technology Center.
2. Banner Community
3. Bond Refunding Update

Municipal Engineer

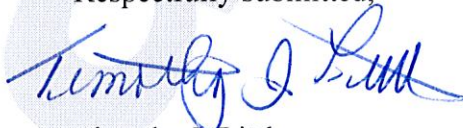
Director of Finance

PUBLIC COMMENTS - ANY MUNICIPAL ITEMS

REPORTS OF COUNCIL MEMBERS AND MAYOR

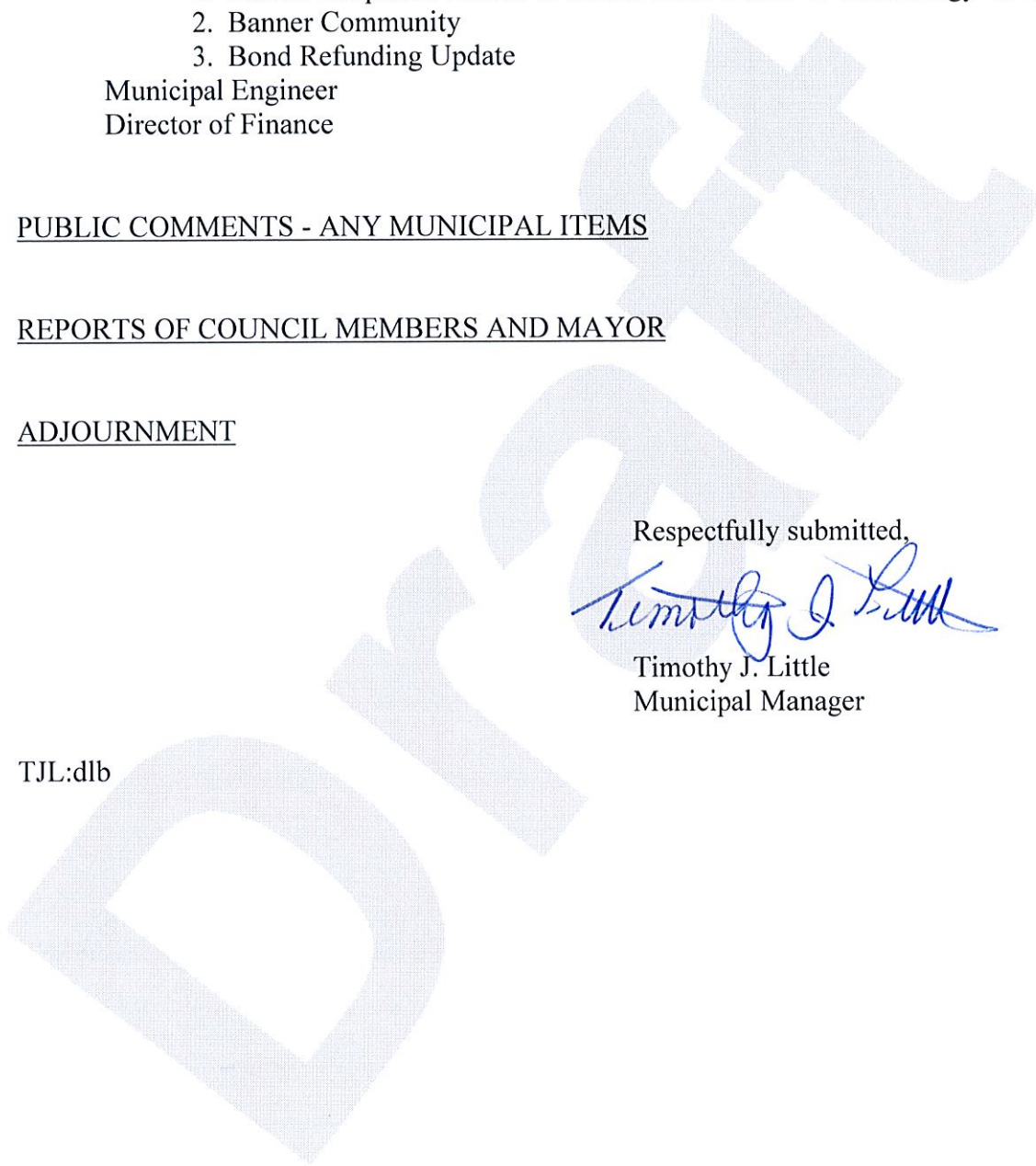
ADJOURNMENT

Respectfully submitted,



Timothy J. Little  
Municipal Manager

TJL:dlb



COUNCIL AGENDA  
 FOR THE MONTH OF  
 REPORT OF COLLECTIONS

April-17

	BUDGET 2017	CURRENT YTD 2017	AVAILABLE BUDGET 2017	PCT REC'D 2017	BUDGET 2016	CURRENT YTD 2016	AVAILABLE BUDGET 2016	PCT REC'D 2016
<b>REVENUES</b> <small>Year to Date Collection as of March</small>								
<b>REAL ESTATE TAX:</b>								
CURRENT	\$ 8,800,000	\$ 1,582,387	\$ 7,217,613	17.98%	\$ 8,877,000	\$ 1,775,330	\$ 7,101,670	20.00%
DELINQUENT	\$ 125,000	\$ 25,773	\$ 99,227	20.62%	\$ 70,000	\$ 33,717	\$ 36,283	48.17%
<b>CURRENT ACT 511 TAXES:</b>								
EARNED INCOME TAX KEYSTONE	\$ 7,250,000	\$ 1,928,872	\$ 5,321,128	26.61%	\$ 7,320,000	\$ 1,957,858	\$ 5,362,142	26.75%
LOCAL SERVICES TAX	\$ 1,100,000	\$ 350,672	\$ 749,328	31.88%	\$ 1,100,000	\$ 349,727	\$ 750,273	31.79%
MERCANTILE LICENSE	\$ 19,000	\$ 14,475	\$ 4,525	76.18%	\$ 19,000	\$ 14,050	\$ 4,950	73.95%
MERCANTILE	\$ 3,150,000	\$ 424,492	\$ 2,725,508	13.48%	\$ 3,000,000	\$ 452,106	\$ 2,547,894	15.07%
BUSINESS PRIVILEGE TAX	\$ 3,225,000	\$ 769,674	\$ 2,455,326	23.87%	\$ 3,185,000	\$ 828,410	\$ 2,356,590	26.01%
BUSINESS PRIVILEGE LICENSE	\$ 37,000	\$ 29,612	\$ 7,388	80.03%	\$ 36,000	\$ 28,735	\$ 7,265	79.82%
<b>DELINQUENT ACT 511 TAXES:</b>								
			\$ -				\$ -	
LOCAL SERVICES TAX	\$ 20,000	\$ 6,177	\$ 13,823	30.89%	\$ 25,000	\$ 4,703	\$ 20,297	18.81%
MERCANTILE LICENSE	\$ 800	\$ 885	\$ (85)	110.63%	\$ 1,000	\$ 400	\$ 600	40.00%
MERCANTILE TAX	\$ 60,000	\$ 111,533	\$ (51,533)	185.89%	\$ 70,000	\$ 20,085	\$ 49,915	28.69%
BUSINESS PRIVILEGE TAX	\$ 375,000	\$ 62,966	\$ 312,034	16.79%	\$ 300,000	\$ 245,591	\$ 54,409	81.86%
BUSINESS PRIVILEGE LICENSE	\$ 4,000	\$ 2,382	\$ 1,618	59.55%	\$ 3,000	\$ 2,881	\$ 119	96.03%
	\$ 24,165,800	\$ 5,309,900	\$ 18,855,900	21.97%	\$ 24,006,000	\$ 5,713,593	\$ 18,292,407	23.80%

**VACANCY OPENINGS AS OF APRIL 2017  
FOR BOARDS, COMMISSIONS AND AUTHORITIES**

**NAME AND ADDRESS**

**DATE OF NOMINATION**

**HUMAN NEEDS & RESOURCES ADVISORY BOARD – 1 Vacancy**

(One Term, Jan 2017-Dec 2019)

\*Nancy Lapceovich – Ward 1  
2497 Tilbrook Road

**PARKS AND RECREATION ADVISORY BOARD – 1 Vacancy**

(One Term, Jan 2017-Dec 2019 – Ward 7)

**LIBRARY BOARD – 1 Vacancy**

(One Term, Jan 2017-Dec 2019 – Ward 6)

**MONROEVILLE MUNICIPAL AUTHORITY – 1 Vacancy**

(Unexpired Term, Jan 2014-Dec 2018 – Ward 6)

**ETHICS BOARD – 1 Vacancy**

(Unexpired Term, Jan 2016-Dec 2017)

**PERSONNEL BOARD – 2 Vacancies**

(One Unexpired Term, Jan 2016-Dec 2018)

(One Term, Jan 2017-Dec 2019)

**POLICE CIVIL SERVICE COMMISSION – 1 Alternate Vacancy**

(One Alternate Term, Current-Dec 2018)

(APPLICANT WAS NOT NOMINATED  
(P) PREFERENCE OF CANDIDATE

# Memo

**To:** Timothy J. Little, Municipal Manager  
**From:** Paul R. Hugus, Director of Building, Engineering & Community Development  
**CC:** File  
**Date:** 4/4/2017  
**Re:** 2017 Fog Seal / Crack Seal Program



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The Municipality of Monroeville received bids for the 2017 Fog Seal / Crack Seal Program on April 3, 2017, with Russell Standard Corporation as the lowest bidder for the project. Russell Standard Corporation has performed various projects for the Municipality with good results. I would recommend to Municipal Council that the 17-03-FSCS Bid for the 2017 Fog Seal / Crack Seal Program in the amount of \$119,193.56 be awarded to Russell Standard Corporation.

## BID RESULTS

**1. Russell Standard Corporation**  
**P.O. Box 802**  
**Mars, PA 16046**

**\$119,193.56**

BEFORE MUNICIPAL COUNCIL OF THE MUNICIPALITY OF MONROEVILLE

A RESOLUTION OF MUNICIPAL COUNCIL )  
OF THE MUNICIPALITY OF MONROEVILLE )  
APPROVING FINAL SUBDIVISION 16-3-SUB ) RESOLUTION NO. \*  
OF DAY AUTOMOTIVE GROUP, CONCERN- )  
ING PROPERTY LOCATED AT 1717 GOLDEN )  
MILE HIGHWAY )

AND NOW, on April 11, 2017, it is RESOLVED by Municipal Council of the Municipality of Monroeville as follows:

That Final Subdivision Application No. 16-3-SUB of Day Automotive Group, concerning properties located at 1717 Golden Mile Highway, for the lot consolidation of Parcels 1243-E-83, 1243-E-131 and 1243-E-138 to create 1 parcel totaling 1.15 acres, is "APPROVED" this date subject to conditions attached hereto as Addendum A.

ATTEST:

MUNICIPALITY OF MONROEVILLE

\_\_\_\_\_  
Timothy J. Little  
Municipal Manager

\_\_\_\_\_  
Gregory H. Erosenko  
Mayor

ENTERED INTO LEGAL BOOK ON:

ADDENDUM A TO RESOLUTION NO. \*

Concerning File No. 16-3-SUB

The approval of the aforementioned Subdivision, No. 16-3-SUB, is subject to the following conditions:

1. Compliance with all applicable Municipal Codes, Ordinances, Resolutions, Policies and procedures, in general, and with Ordinance No. 2525.
2. Applicant agrees to submit a certified copy of the Subdivision Plan as recorded with the Allegheny County Department of Real Estate, complete with Plan Book Volume and Page of Recordation, to the Department of Community Development within ninety (90) days of Council Approval.
3. Applicant agrees that after approval of the Subdivision Plan by Monroeville Council, and prior to the issuance of any Grading Permit or Building Permit, all drawings in the application submission shall be submitted to the Department of Community Development in a digital format, preferably AutoCAD 2004. No work shall be authorized to commence until this information is submitted.
4. Compliance with the Municipal Zoning Officer's requirements in the letter dated December 2, 2016.
5. Compliance with the Municipal Engineer's requirements stated in the letter dated March 8, 2017.
6. Compliance with the Allegheny County Economic Development review letter dated December 22, 2016.



BEFORE MUNICIPAL COUNCIL OF THE MUNICIPALITY OF MONROEVILLE

A RESOLUTION OF MUNICIPAL COUNCIL )  
OF THE MUNICIPALITY OF MONROEVILLE )  
APPROVING SITE PLAN APPLICATION NO. )  
16-6-ST OF DAY AUTOMOTIVE GROUP, ) RESOLUTION NO. \*  
CONCERNING PROPERTY LOCATED AT 1717 )  
GOLDEN MILE HIGHWAY )

AND NOW, on April 11, 2017, it is RESOLVED by Municipal Council of the Municipality of Monroeville as follows:

That Site Plan Application No. 16-6-ST of DAY AUTOMOTIVE GROUP, concerning property located at 1717 Golden Mile Highway, to construct a 820 sf addition to the existing building is "APPROVED" this date subject to conditions attached hereto as Addendum A.

ATTEST:

MUNICIPALITY OF MONROEVILLE

\_\_\_\_\_  
Timothy J. Little  
Municipal Manager

\_\_\_\_\_  
Gregory H. Erosenko  
Mayor

ENTERED INTO LEGAL BOOK ON:

ADDENDUM A TO RESOLUTION NO. \*  
Concerning File No. 16-6-ST

The approval of the aforementioned Site Plan, No. 16-6-ST, is subject to the following conditions:

1. Compliance with all applicable Municipal Codes, Ordinances, Resolutions, Policies and procedures, in general, and with Ordinance No. 1443, as amended, in particular, Article Eight, new provisions for all construction or development located within a floodplain area.
2. The Site Plan shall not be official until and unless it is approved by Monroeville Municipal Council. Council may add such requirements to the Site Plan as it determines are appropriate in the circumstances. If the Council adds any requirements, a revised Site Plan reflecting such additional requirements shall be filed with the Municipal Zoning Officer within ninety (90) days of the date of the action of Council imposing such requirements.
3. Submission of an Improvement Bond in an amount of 110 percent of the cost of improvements required by Section 508 of Ordinance 1443, as amended, as estimated by the Municipal Engineer and in a form acceptable to the Municipal Solicitor. *No site preparation shall be authorized nor any building permits or grading permits issued until an Improvement Bond has been accepted by the Municipality of Monroeville.*
4. Applicant agrees to comply with the requirements of Ordinance No. 1016 concerning sidewalk construction and regulations, as located and approved by the Municipal Engineer.
5. Applicant agrees to provide handicapped parking spaces as shown in the Site Plan. These designated parking areas shall be marked with proper signage showing the symbol of accessibility, including a symbol sign mounted on a pole and a symbol painted on the asphalt parking surface. Additional signage shall be provided notifying patrons of Ordinance 1806 that establishes a fee of two-hundred (\$200.00) dollars for the violation of parking in handicapped parking areas.
6. Applicant agrees to use an approved exterior wall surface on exposed areas of the building as required in Section 209 of Ordinance No. 1443, as amended.
7. Applicant agrees that after approval of the Site Plan by Monroeville Council, and prior to the issuance of any Grading Permit or Building Permit, all drawings in the application submission shall be submitted to the Department of Community Development in a digital format, preferably AutoCad 2004. No work shall be authorized to commence until this information is submitted.

ADDENDUM A TO RESOLUTION NO. \*

Concerning File No. 16-6-ST

Page 2

8. Applicant agrees to comply with Resolution 00-30, the Monroeville Developer's Agreement, executing said agreement prior to the commencement of any work on the site, or the issuance of a Land Disturbance Permit, Building Permit or Zoning Permit.
9. Compliance with the Municipal Engineer's requirements stated in the letter dated March 8, 2017.
10. Compliance with the Allegheny County Economic Department comment letter dated December 22, 2017.
11. Applicant agrees to install storm drain markers (provided by the Municipality at no cost to the Applicant) on or immediately adjacent to all storm sewer inlets on the property prior to final bond release. The purpose of these storm drain markers is to support the Municipality in its effort to eliminate illicit discharges and improve water quality by making sure only stormwater enters storm sewers.

BEFORE MUNICIPAL COUNCIL OF THE MUNICIPALITY OF MONROEVILLE

A RESOLUTION OF MUNICIPAL COUNCIL )  
OF THE MUNICIPALITY OF MONROEVILLE )  
APPROVING SITE PLAN APPLICATION NO. ) RESOLUTION NO. \*  
17-4-ST OF FORBES REGIONAL HOSPITAL, )  
CONCERNING PROPERTY LOCATED AT 2570 )  
HAYMAKER ROAD )

AND NOW, on April 11, 2017, it is RESOLVED by Municipal Council of the Municipality of Monroeville as follows:

That Site Plan Application No. 17-4-ST of FORBES REGIONAL HOSPITAL, concerning property located at 2570 Haymaker Road, to construct a 13,093 sf addition to the eastern side of the hospital and a 1,382 sf addition to the western side of the hospital is "APPROVED" this date subject to conditions attached hereto as Addendum A.

ATTEST:

MUNICIPALITY OF MONROEVILLE

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Timothy J. Little  
Municipal Manager

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Gregory H. Erosenko  
Mayor

ENTERED INTO LEGAL BOOK ON:

ADDENDUM A TO RESOLUTION NO. \*  
Concerning File No. 17-4-ST

The approval of the aforementioned Site Plan, No. 17-4-ST, is subject to the following conditions:

1. Compliance with all applicable Municipal Codes, Ordinances, Resolutions, Policies and procedures, in general, and with Ordinance No. 1443, as amended, in particular, Article Eight, new provisions for all construction or development located within a floodplain area.
2. The Site Plan shall not be official until and unless it is approved by Monroeville Municipal Council. Council may add such requirements to the Site Plan as it determines are appropriate in the circumstances. If the Council adds any requirements, a revised Site Plan reflecting such additional requirements shall be filed with the Municipal Zoning Officer within ninety (90) days of the date of the action of Council imposing such requirements.
3. Submission of an Improvement Bond in an amount of 110 percent of the cost of improvements required by Section 508 of Ordinance 1443, as amended, as estimated by the Municipal Engineer and in a form acceptable to the Municipal Solicitor. *No site preparation shall be authorized nor any building permits or grading permits issued until an Improvement Bond has been accepted by the Municipality of Monroeville.*
4. Applicant agrees to use an approved exterior wall surface on exposed areas of the building as required in Section 209 of Ordinance No. 1443, as amended.
5. Applicant agrees that after approval of the Site Plan by Monroeville Council, and prior to the issuance of any Grading Permit or Building Permit, all drawings in the application submission shall be submitted to the Department of Community Development in a digital format, preferably AutoCad 2004. No work shall be authorized to commence until this information is submitted.
6. Applicant agrees to comply with Resolution 00-30, the Monroeville Developer's Agreement, executing said agreement prior to the commencement of any work on the site, or the issuance of a Land Disturbance Permit, Building Permit or Zoning Permit.
7. Compliance with the Municipal Engineer's requirements stated in the letter dated March 10, 2017.
8. Compliance with the Allegheny County Economic Department comment letter dated March 9, 2017.

MUNICIPALITY OF MONROEVILLE  
ALLEGHENY COUNTY, PENNSYLVANIA

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MUNICIPALITY OF MONROEVILLE, ALLEGHENY COUNTY, PENNSYLVANIA, IN SUPPORT OF THE COMMONWEALTH OF PENNSYLVANIA GENERAL ASSEMBLY LEGISLATION TO PERMIT LOCAL LAW ENFORCEMENT DEPARTMENTS TO UTILIZE RADAR DEVICES TO ENFORCE LOCAL VEHICLE SPEED LIMIT LAWS WHICH WILL REDUCE THE NUMBER OF VEHICLE ACCIDENTS AND SAVE LIVES.

WHEREAS, it is deemed by this Council that local police departments, in the best interests of the safety and well-being of The People in their communities, should be entitled the use of the most modern and accurate equipment to enforce local speed limits; and

WHEREAS, current state laws prohibit local law enforcement from the use of Radar timing equipment towards these ends; and

WHEREAS, Pennsylvania is the only state in the United States of America that does not allow its municipal police to use radar, and because Pennsylvania law allows motorists to travel faster in municipalities where radar is prohibited from being used and because the curvatures and slopes of roadways limit the locations where speed can be enforced *by means other than radar*, there is an unequal enforcement of the maximum speed laws in Pennsylvania.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Municipality of Monroeville hereby petition the Representatives and Senators duly elected from our district to the Pennsylvania State Congress to support the Coalition to Eliminate the Prohibition Against Municipal Police Using Radar, comprised of members from the Pennsylvania Chiefs of Police Association, the Pennsylvania State Association of Boroughs, the Pennsylvania Municipal League, the Pennsylvania Association of Township Supervisors and the Pennsylvania State Mayor's Association, in making the change in one sentence in Section 3368 (c),(2) of the Motor Vehicle Code. That sentence currently reads:

*“[E]lectronic devices such as radio-microwave devices (commonly referred to as electronic speed meters or radar) may be used only by members of the Pennsylvania State Police.”,*

Now let it be read, *“[E]lectronic devices such as radio-microwave devices (commonly referred to as electronic speed meters or radar) may be used by any police officer.”*

RESOLVED this 11th day of April, 2017.

ATTEST:

MUNICIPALITY OF MONROEVILLE

\_\_\_\_\_  
Timothy J. Little  
Municipal Manager

\_\_\_\_\_  
Gregory H. Erosenko  
Mayor

ENTERED INTO LEGAL BOOK:



## Forbes Road Career & Technology Center

607 Beatty Road, Monroeville, PA 15146-1550  
412.373.8100 • Fax 412.373.8106 • [forbesroad.com](http://forbesroad.com)

Edward J. McMullen  
*Administrative Director, Ext. 212*  
Georgiana Gamberoni  
*Assistant Director/Supervisor  
of Vocational Education, Ext. 242*

David J. Barr  
*Principal, Ext. 230*  
Jennifer Kautz  
*Business Manager, Ext. 214*  
Megan Tomley  
*Student Services Coordinator, Ext. 221*

March 21, 2017

Dear Mr. Little,

During our recent Occupational Advisory Committee meeting Mark Kandrack mentioned that Monroeville has police vehicles that are going to be retired. Would the Municipality of Monroeville be able to donate a vehicle to Forbes Road Career and Technology Center?

The police vehicle will only be used on campus. Students in the Emergency Response Service program study EMT, police and firefighter careers. Their tasks directly related to the police vehicle include: #1103 – Use the PA vehicle code, #1104 – Make vehicle stops, and #803 – Use communication devices and radio procedures.

In addition, students end of program test, National Occupational Testing Institute (NOCTI), requires students to participate in hands-on criminal justice tasks of initiating and following through on a traffic stop and writing a citation. The vehicle would greatly assist in these tasks.

Thank you for consideration.

Sincerely,

Georgiana Gamberoni  
Assistant Director  
Forbes Road CTC  
412-373-8100 Ext 242  
[georgianag@forbesroad.com](mailto:georgianag@forbesroad.com)

**COUNTY OF**



**ALLEGHENY**

**RICH FITZGERALD**  
COUNTY EXECUTIVE

**COMMUNITY CITATION OF RECOGNITION**

AWARDED TO

**Municipality of Monroeville**

*2017 Banner Community*

For many, local government is the most important form of government because of its direct impact on the daily lives of residents. The job of being a local government official, whether elected or appointed, has become an increasingly complex occupation. The Banner Community Program recognizes those municipalities and offices which are committed to professional development, prudent fiscal management, transparency, accountability, and proactive communications that engage community residents and stakeholders. This designation is a public recognition of the efforts your community takes on behalf of your residents and businesses each day. We are fortunate to have a municipality that provides effective, efficient and accountable services. Congratulations of this your first, of what we hope to be many, year as a Banner Community.

Presented on this 31<sup>st</sup> day of March, 2017

A handwritten signature in cursive script that reads "Rich Fitzgerald".

RICH FITZGERALD