

MUNICIPALITY OF MONROEVILLE

COUNCIL WORK SESSION

APRIL 4, 2017

MINUTES

The meeting was called to order by Mayor Greg Erosenko at 7:31 p.m. immediately following the citizens' night meeting.

ROLL CALL

The following were present: Mayor Erosenko, Linda Gaydos, Nick Gresock, Ron Harvey, Steve Duncan, Tom Wilson, Tim Little, Bob Wrat cher, Paul Hugus, Jack Sedlak and Paul Whealdon. Messrs. Johns and Cal iari were absent.

APPROVAL OF MINUTES

Council then considered approval of the minutes of the Citizens' Night Meeting of March 9, 2017, Council Work Session of March 9, 2017 and the Regular Council Meeting of March 14, 2017. There were no comments or corrections at this time.

APPROVAL OF THE REPORTS OF TAX COLLECTION

There were no comments at this time on the approval of the Reports of Tax Collection.

LIST OF BILLS, BUDGET TRANSFERS AND PAYROLL

Council then considered approval of the List of Bills in the amount of \$602,596.11, Budget Transfers and Payroll in the amount of \$884,093.76. There were no questions or comments at this time.

INTRODUCTION OF NEW EMPLOYEES

Mr. Little introduced Mr. Paul Whealdon as the new Zoning Officer/Planner. He gave a brief overview of his experience.

BIDS AND PROPOSALS

2017 PAVING PROGRAM 17-02-PAV

Mr. Little reported bids were opened on April 3, 2017 for the 2017 Paving Program and the engineering department is in the process of evaluating them. He explained how an evaluation is being done on the background of the lone bidder. Mr. Hugus reported the lone bidder for the project was Young Blood Paving which is new to the municipality but not new to the business. He explained per the specifications a background check has to be done to make sure they have everything in place. He indicated the information has not been returned yet. Mrs. Gaydos inquired whether a reference check would be done and Mr. Hugus answered affirmatively. Further discussion ensued. Mr. Duncan

questioned whether this is just for the paving not the sealing and crack seal and Mr. Hugus answered affirmative. Mr. Wilson requested a credit check be done.

#### 2017 FOG SEALING AND CRACK SEALING PROGRAM 17-03-FSCS

Mr. Little reported not all of the fog sealing was completed last year and the bidder, Russell Standard, held their price from last year. He explained how they were the lone bidder and their bid came in higher but the municipality can maintain on the fog sealer from what they gave last year. Mr. Wilson inquired about the difference in the bids and Mr. Hugus reported the bid was for \$.94 per square yard and last year's bid was \$.77. He stated the municipality will utilize the lower quantity price. Mr. Wilson questioned the difference in the total bid. Mr. Little answered the total bid last year was \$119,193.56 and the bid this year will be higher. Mr. Hugus indicated he would have the figures at the council meeting of the difference between the two unit prices. He explained the bid opening included crack sealing which is at the 2017 rate but the fog sealing would be at the 2016 rate. He stated he has to compare the two to give an accurate difference in cost.

#### 2017 COMMODITY BIDS

Mr. Little reported the 2017 Commodity Bids were opened on April 4, 2017 at 10 a.m. and the bid sheets will be available next week with recommendations.

#### CONSENT AGENDA

##### NEW BUSINESS

##### 16-3-SUB

##### DAY AUTOMOTIVE GROUP

The applicant is requesting final subdivision approval for the consolidation of Parcels 1243-E-83, 1243-E-131 and 1243-E-138 to create Parcel A totaling 1.15 acres. The property is located at 1717 Golden Mile Highway in the C-2, Business/Commercial Zoning District.

Mr. Hugus explained this is a consolidation of four parcels. He stated this is the Rita's Ice Cream property located on Route 286 and the OK Corral Car Dealership. He added the properties have to be consolidated to go through the site plan.

##### 16-6-ST

##### DAY AUTOMOTIVE GROUP

The applicant is requesting site plan approval to construct an 820 square foot addition to the existing building for offices and associated site amenities. The property is located at 1717 Golden Mile Highway in the C-2, Business/Commercial Zoning District.

Mr. Hugus briefly reviewed the request and explained the properties would be consolidated, there would be additional parking and a small addition and the OK Corral would be demolished. Mrs. Gaydos inquired whether the addition would be made to the former Rita's Ice Cream and Mr. Hugus

answered affirmatively. He stated with the addition they had to do all the site plan amenities, storm water management, parking lot lighting, landscaping and everything that goes with the site plan.

Mrs. Gaydos inquired whether anything would change with the traffic flow off Route 286 and Mr. Hugus answered negatively. Mr. Little questioned whether they would need another driveway permit and Mr. Hugus answered negatively. He added the two current curb cuts will remain the same. Dr. Gresock inquired whether an image of the proposed project was available and Mr. Hugus answered negatively. He stated it is an 820 foot addition onto an existing structure.

#### 17-4-ST

#### FORBES REGIONAL HOSPITAL

The applicant is requesting site plan approval to construct a 13,093 square foot addition on the eastern side of the hospital for Perioperative Services and a 1,382 square foot addition on the western side of the hospital for a new egress stair tower. The property is located at 2570 Haymaker Road in the L, Special Use Zoning District.

Mr. Hugus gave an overview of the request. He explained the hospital wants to in-fill one of the wings to add to their perioperative services which is a preimposed surgery center. He indicated they also want to add a stairwell on the side of the hospital for access to the second floor. Mrs. Gaydos inquired about the location of the elevator and Mr. Hugus pointed it out. He explained when the elevator was done and the emergency room parking was expanded they sized their detention facilities at that time for future expansions. He stated everything is in place for their storm water. Further discussion ensued.

#### RESOLUTIONS

#### RESOLUTION

A resolution in support of the Commonwealth of Pennsylvania General Assembly legislation to permit local law enforcement departments to utilize radar devices to enforce local vehicle speed limit laws which will reduce the number of vehicle accidents and save lives.

Mr. Little reported this was discussed last month and he was hopeful that it would get done this time. Mr. Duncan inquired about an estimate of the cost to equip the municipal vehicles with the radar. Chief Cole answered all of the vehicles would not be equipped and they would probably issue hand-held units initially. He estimated \$4,000 a unit. Mr. Duncan questioned whether that would only be the traffic units and Chief Cole answered affirmatively. He stated they would not be on every vehicle and they would review the stationary models and ones on certain vehicles. He pointed out there are eight or nine patrol vehicles that have three officers assigned to them that would be equipped with them. Mr. Duncan inquired whether he meant four to six units and Chief Cole answered initially they would do four to five of them. Mr. Harvey explained the way the last legislation was written the municipality would be required to purchase the same units that the state police use.

Mr. Duncan questioned whether the vehicles have to be equipped to read for vehicle registration because there will no longer be stickers. Chief Cole answered negatively and explained there may be license plate readers in the future on the vehicles that will automatically run the plates but they can be done manually now. Further discussion ensued.

#### REPORTS OF MUNICIPAL STAFF

##### MUNICIPAL MANAGER

##### DONATION OF OLD POLICE VEHICLE

Mr. Little reported he distributed information to council from the Forbes Road Career and Technology Center requesting an old police vehicle. He indicated it would be used for training purposes. He explained he discussed it with the police vehicle maintenance manager who indicated it would not be a problem. Chief Cole briefly explained how the Crown Victoria vehicles are being traded out for different vehicles. Mr. Duncan inquired whether this would affect the vehicles the municipality currently has in their fleet and he mentioned the one located at the mall. Chief Cole answered that it would not and he explained how those vehicles will change.

Mayor Erosenko also mentioned the vehicle given to Turtle Creek Valley Council of Government is ready to go out of circulation and inquired whether the municipality had others to donate. Chief Cole indicated he would have to check with the fleet manager. After further discussion, it was the consensus of council to place a motion on the agenda to act on this issue.

##### BANNER COMMUNITY

Mr. Little reported the Municipality of Monroeville is a Banner Community from Allegheny County. He explained the former zoning officer did all the work to get the Community Citation of Recognition which recognizes the community for its best management practices with finance, planning, human resources and other categories. He reported Monroeville is in the silver category which allows room for improvement and the municipality will be recognized at the Allegheny League of Municipalities Conference at Seven Spring this weekend.

Mr. Wilson inquired whether the municipality can put banners up and Mr. Little answered affirmatively. He added the municipality will strive for the gold status.

##### BOND REFUNDING UPDATED

Mr. Little reported last month council authorized advertising to refund the 2012 Bond A and B Issue. He briefly reviewed the information distributed to council from the underwriter Piper Jaffray and indicated he would request they attend the council meeting for further explanation. He explained an ordinance would have to be passed so the municipality could save some money in May and there would be a resolution to appoint the underwriter and bond counsel. He briefly reviewed the document. He referred to Page 2 which reflected the current aggregate debt and the debt service for the bonds floated in the past that will drop off beginning in the Year 2023. He stated the existing aggregate debt service is

\$21.2 million. Mr. Wilson questioned the annual obligation and Mr. Little answered \$3.2 million. He referred to Page 4 and stated the significant figure is \$177,000 which is what the municipality would get back if it refunds the 2012 A and B Bond Issues. He stated the money is usually received about a month after closing. He reported the municipality received a little over \$300,000 when they did the 2015 Bond Issue. He then referred to Page 8 which reflects the debt service savings depending on the treasury rate and the debt service would increase approximately \$3,300 and the rate may come down. He referred to Page 9 and stated the last figure reflects the percentage of savings of refunding of 2.24 percent. Mr. Wilson inquired whether this was affected by the prime rate and Mr. Little answered negatively. He stated this has more to do with the treasury notes. He reported Mr. McCarthy would attend the council meeting and the ordinance will be advertised for the May meeting.

Mrs. Gaydos inquired whether the numbers could fluctuate and Mr. Little answered affirmatively. He added everything would have been explained at the meeting.

#### DUQUENE LIGHT AND NELSON LANDSCAPING

Mr. Little explained he met with Duquesne Light and Nelson Landscaping which will be starting to do the landscaping up Monroeville Road passed Young's Corner to Wyngate Drive. He stated all the vegetation along the road would be removed from the wires. He added they would also be on James Street and the road going into the mall and a portion of William Penn Highway/Route 22 from the Wilkins Bridge up to McDonalds. He stated the information would be on the website and would start in about a month.

#### VALLEY VIEW PARK

Mr. Little reported the municipality will receive 200 trees for the hatched out area at Valley View Park. He stated 50 trees were planted in October. He also reported the Allegheny Conservation District and the Allegheny County Water Shed Alliance got the DCNR Grant have 90,000 trees to be planted in Allegheny County. He stated these trees would be planted on May 13, 2017 which will be samplings.

Dr. Gresock referred to photographs where the trees will be planted and Turtle Creek. He pointed out a brown line which is the new Westmoreland Heritage Trail that is being constructed. He explained if you make a left at the parking lot being constructed at the bottom of Saunders Station it will take you along the trail behind Valley Park and will eventually end in Duff Park in Murrysville. He reported how they are really working on the trail and are starting in Trafford at the BY Park and are moving down the trail. He stated it has been widened and dragged. He encouraged people to utilize the trail and reported it is passable for hiking, walking or biking.

Mr. Little requested for Councilman Caliri concerning a complaint from a family on Wallace Drive. He reported they requested the speed limit be reduced to 15 miles per hour and an engineering study is required which needs council's approval. He explained there are a lot of children that play on that street. Further discussion ensued and it was the consensus to have it on the agenda for the council meeting.

REPORTS OF COUNCIL MEMBERSSIXTH WARD COUNCILMAN STEVE DUNCAN

Mr. Duncan expressed his deepest sympathy for the passing of Jack Speelman. He reviewed how Jack was his boss, friend and mentor and how much he loved Monroeville. He reviewed how he was the superintendent of public works for 30 years and served as a councilman for 8 years. Further discussion ensued concerning the mayor giving him his last shave. Mr. Duncan reported Mr. Speelman would have given anything to anybody.

THIRD WARD COUNCILMAN RON HARVEY

Mr. Harvey was hopeful that everyone would support the municipal police radar bill and encouraged everyone to make calls to their state representatives in support of it. He explained how currently it is very difficult for the municipal police to enforce speed limits and he felt it was ridiculous that Pennsylvania is the only state in the union not allowed to use it.

Mr. Harvey reported recently the fire companies took the liberty of getting new MSA Self Contained Breathing Apparatus. He indicated it was a very large order and the Samson Morris Group in the industrial park donated a warehouse to store them until they can be distributed and to store the old ones until they are shipped. He pointed out how the businesses in the area many times step forward to give a helping hand when needed. He thanked the Samson Morris Group for doing that at no charge.

SECOND WARD COUNCILMAN NICK GRESOCK

Dr. Gresock mentioned the upcoming clean-up day and the shred-it days in the past. He reported Guardian Storage through the Chamber of Commerce will be holding a shred-it day at their different stores and the Monroeville event will be Saturday, April 15, 2017 from 10 am to 1 pm. He explained it is a three-hour event and they are requesting a small donation for their educational partnership.

Dr. Gresock welcomed Mr. Paul Whealdon to the municipality and wished him the best. He sent condolences to the Speelman Family and all those who were close to him.

FIRST WARD COUNCILMAN LINDA GAYDOS

Mrs. Gaydos pointed out that pot holes are starting to appear and encouraged everyone to report them to 412-372-5229 for state roads; 412-793-3910 for county roads and 412-856-3343 for municipal roads. She reported all the information is available on the website.

Mrs. Gaydos reported the Rotary Club is presenting the Miss Independence Contest to any female residents of Monroeville or Pitcairn that are in their junior year of high school. She added the winner will receive a \$1,000 scholarship and the applications are due by April 10 and she referred anyone interested to go to [missindcontest@monroeville.pa.us](mailto:missindcontest@monroeville.pa.us) for an application.

Mrs. Gaydos reported the spaghetti festival at the Senior Center will be held on April 18, 2017 at 12 noon at \$6 per person. She stated the Pittsburgh Doo Wop Band will perform and the deadline for tickets is April 13, 2017.

Mrs. Gaydos sent condolences to the Speelman Family and friends. She recognized how much he did for the municipality.

Mr. Little announced the Pennsylvania Fish and Boat Commission will stock Turtle Creek with trout at the following locations and times: Saunders Station Bridge on April 12, 2017 at 12:15 pm; and Valley Park on April 25, 2017 at 12 pm. He reported TV 15 will be at the stocking and parking will be limited.

Mr. Little reported the Turtle Creek Water Shed Association Board meeting will be held on April 25, 2017 in the Council Conference Room.

#### MAYOR GREG EROSENKO

Mayor Erosenko showed a picture of the tee shirt for the twenty-second annual Jack Sedlak Memorial Clean-Up Day. Mrs. Gaydos pointed out it is the twenty-second clean-up day and is being held on April 22, 2017. Mayor Erosenko added it would be held from 9 to 11 a.m. and encouraged people to volunteer. Mr. Sedlak indicated there are currently 300 registered but more are needed.

Mayor Erosenko reported May 4, 2017 will be the National Day of Prayer and all the community churches and community leaders will meet at the Monroeville Community Park Pavilion No. 4 from 7 to 8:15 p.m. He encouraged everyone to attend.

Mayor Erosenko reported it is National Volunteer Week and he commended the EMS management and personnel. He mentioned how they offer help to families, volunteer at the local school, organize yard sales for charity, visit senior centers and other activities. He thanked the five volunteer fire departments and EMS volunteers. He recognized Chief Cole as the Emergency Management Coordinator for all his good work.

Mr. Duncan inquired whether the manager has found any information concerning the community service he mentioned last month. He suggested some of the mild offenders could clean up some of the right-of-ways in the municipality throughout the year. Mayor Erosenko suggested the solicitor could review it. Mrs. Gaydos pointed out there is a lot more garbage around this year and she has complaints about animals ripping open garbage bags that are put out for garbage. Mr. Duncan felt this is a community and it should offer community service. Mr. Wrtcher recalled it being done in the past but was uncertain what is done with offenders currently. Chief Cole explained that it is more difficult with Act 33 and everything associated with being involved with background checks on people that are watching them. He mentioned how they are being followed up so it has changed from the magistrate coming up with a program. Further discussion ensued about how they were watched. Again, Mr. Duncan suggested, as a community, it should be offered. Chief Cole agreed it should be done. Mr.

Wratcher stated the gamut of Act 33 would need to be determined. Further discussion ensued. Mayor Erosenko suggested it be reviewed further.

Mayor Erosenko welcomed Mr. Whealdon to the municipality and mentioned how he enjoyed giving Mr. Speelman his last shave.

ADJOURNMENT

There being nothing further come before council at this time, a motion was duly made by Mrs. Gaydos to adjourn the meeting at 7:50 p.m. and Dr. Gresock seconded it. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,

Timothy J. Little  
Municipal Manager

TJL/sam