

MUNICIPALITY OF MONROEVILLE

COUNCIL WORK SESSION

JUNE 8, 2017

MINUTES

The meeting was called to order immediately following the citizen's night meeting by Mayor Greg Erosenko.

ROLL CALL

The following were present: Mayor Erosenko, Linda Gaydos, Nick Gresock, Ron Harvey, Jim Johns, Steve Duncan, Tom Wilson, Tim Little, Robert Wratcher, Paul Hugus and Paul Whealdon. Mr. Caliari was absent.

EXECUTIVE SESSION ANNOUNCEMENT

Council conducted an executive session for personnel and litigation reasons prior to the Citizen's Night Meeting from 6:40 p.m. to 7 p.m. Council legislative action, if any, shall be taken at the June 13, 2017 Council Meeting.

APPROVAL OF MINUTES

Council then considered approval of the minutes of the Citizen's Night Meeting of May 4, 2017, Work Session of May 4, 2017 and Regular Council Meeting of May 9, 2017. Mayor Erosenko reported the council minutes would be in the weekend packets. There were no comments or questions at this time.

APPROVAL OF REPORTS OF TAX COLLECTIONS

Council considered approval of the Reports of Tax Collections. There were no questions or comments at this time.

LIST OF BILLS, BUDGET TRANSFERS AND PAYROLL

Council then considered approval of the List of Bills in the amount of \$1,862,672.86, Budget Transfers and Payroll in the amount of \$921,168.25. There were no questions at this time.

CONSENT AGENDANEW BUSINESS

17-1-Z

JAMES A. RUTTER

The applicant is requesting rezoning of properties totaling 41.852 acres from S, Conservancy to C-2, Business/Commercial. The parcels are located at 4917 Old William Penn Highway known as Allegheny County Lot and Block Nos. 1244-F-365 and 1244-C-287 and are owned by James A. and Janet Rutter.

The planning commission recommended denial of this application. The applicant requested tabling and waived all time limits. Mr. Little reported the public hearing for this item will not be held at this time.

17-2-SUB

UNISOURCE PROPERTIES, LP

The applicant is requesting final subdivision approval of Tax Parcel 855-F-355 to create two proposed lots labelled "1-A" and "1-B"; Lot 1-A consists of 0.4384 acres and Lot 1-B consists of 0.2887 acres. The property is located at 501 Beatty Road in the R-2, Single-Family Residential Zoning District.

The planning commission recommended approval. Mr. Whealdon explained this is a simple two-lot subdivision and the proposed new lot complies with all the ordinance requirements. He briefly explained the location of the property. Further discussion ensued regarding the property.

RESOLUTIONSRESOLUTION

A resolution for slums and blight approving the demolition of a vacant and dilapidated structure located within the Municipality of Monroeville known as 1610 Lynn Avenue, Lot and Block No. 544-J-73.

Mr. Little reported there was a Show-of-Cause Hearing prior to Citizen's Night and this is the resolution to demolish that structure. Mr. Harvey inquired whether anyone came forward at the hearing to oppose the demolition and Mr. Wrtcher answered negatively.

ORDINANCESORDINANCE

An ordinance of the Municipality of Monroeville, Allegheny County, Pennsylvania adopting proposed amendments to the Home Rule Charter and authorizing the submission of such amendments to the Allegheny County Department of Elections for placement on the ballot of the November 7, 2017 general election and subsequent elections as determined by the Department of Elections.

Mrs. Gaydos inquired whether this would be for all the legalese that needs to be changed and Mr. Wratcher was not certain that council has definitively decided what they wanted to go first. He pointed out that council still has the opportunity to make those decisions and the information does not need to be submitted until early August. He suggested it is still open for council discussion and further public comment because there is an advertised ordinance on the agenda. Mrs. Gaydos questioned whether this document is inclusive of all the legalese that should be included in the first step and Mr. Wratcher answered affirmatively. He explained it is inclusive of everything currently which is the entire report and includes everything the committee recommended be changed. He recommended council decide how it should be done, whether it should be done as proposed or if other questions should be included on the ballot related to municipal operations.

Mayor Erosenko pointed out that Mr. Kucherer recommended the legalese be done first. Mr. Wratcher added the county department of elections will ultimately determine how much of what is submitted can be put on the ballot. He felt it would take several elections to get all the questions on the ballot. He stated there is more being proposed than the county can put on one ballot. Dr. Gresock explained this is one of many steps that have to be done along the whole process. He stated this is accepting what was submitted by the Ad Hoc Home Rule Charter Review Board and the legalese are the items in the Home Rule Charter currently that have been changed by the state. Mr. Wratcher added they could be things rendered moot by new legislation but it also includes misspellings. He stated all of those things would be first if council follows the chairman's proposal.

Dr. Gresock inquired whether everything has to be done by the July meeting. Mr. Wratcher explained the elections division advised that the municipality has to submit what is to be put on the ballot by the 13th the Tuesday before the election. He pointed out that it would have to be acted on in July to get it in on time. Further discussion ensued. Mr. Wratcher suggested unless there is any further input, it is ready to be submitted to the county. Mr. Little added the council meeting in August is the eighth. Further discussion ensued.

REPORTS OF MUNICIPAL STAFF

MUNICIPAL MANAGER

GRASS CUTTING

Mr. Little reported two residents attended the meeting last month complaining of violation notices concerning high grass. He indicated after reviewing the notices, the biggest complaint was enough time was not given to correct the violation of high grass. He added notices were received over the Easter Holiday which did not allow ample time. He stated the wording would be changed to seven business days instead of seven days for the grace period to rectify the problem. Mr. Duncan questioned whether the certified letters would still be mailed and residents would not be given any other kind of warning such as a door hanger. Mrs. Gaydos indicated that is illegal. Further discussion ensued regarding the legal issues with the door hanger. Mr. Hugus explained the door hanger is not a legal notice and if the resident is given seven days with the door hanger then a violation letter is sent giving them another seven days it is two weeks into the issue. He pointed out then the neighbors are calling

with complaints and it would delay the process. He suggested if they want the problem to be addressed quickly then the violation notice should be sent but if they want to give a courtesy notice then a door hanger could be used followed by the violation letter. He added that would delay the process. Mrs. Gaydos agreed with the seven business day notice which gives people more time to remedy the situation. Further discussion ensued.

Mr. Harvey reported that he discussed this issue with the inspectors and all the residents that came to the meeting. He stated one gentleman requested more time and it was granted. He briefly explained the circumstances. Mr. Hugus added additional time it is granted to anyone who requests it.

MONROEVILLE FOUNDATION

Mr. Little reported the Monroeville Foundation will hold its second annual golf outing on September 11, 2017 and flyers would be sent.

REPORTS OF MUNICIPAL COUNCIL

FIRST WARD COUNCILWOMAN LINDA GAYDOS

Mrs. Gaydos congratulated everyone that ran for election that secured their spot. She wished the Pittsburgh Penguins good luck.

SECOND WARD COUNCILMAN NICK GRESOCK

Dr. Gresock reported the Monroeville Community Pool is now open and their hours are 12:30 p.m. to 7 p.m. every day. He gave a big thanks to Mr. Estock in the Parks and Recreation Department along with the public works employees, John Hyzy, John Float, and Joe Urban for all their work. He also thanked Jen Antonucci the manager and her staff for getting the pool ready.

Dr. Gresock reported the Concert Series will begin on June 11, 2017 at 6:30 p.m. with Joe Grushecky at the Amphitheater sponsored by the UPMC East and presented by the Municipality of Monroeville. He stated food and beverages will be available during the performances.

THIRD WARD COUNCILMAN RON HARVEY

Mr. Harvey reported the ISO is the Insurance Service Organization that rates municipalities and cities nationwide and reports to insurance companies concerning the power protection in the communities and letting them adjust fire insurance rates for that community. He stated they performed another inspection of the water and hydrant system, the dispatch center and the fire department. He explained the lower the number the better the score thus lowering fire insurance premiums in most cases. He reported he can remember when Monroeville was rated a five or six and five years ago it was lowered to a four. He stated this year it was again lowered to a three. He congratulated the Municipal Authority and the dispatch center and all the members of the fire company. He mentioned Captain Robert Scott from Station Four for all his work.

Dr. Gresock wished his daughter, Allie, a happy fifth birthday.

FOURTH WARD COUNCILMAN JIM JOHNS

Mr. Johns reported on the Fourth of July Parade. He encouraged all business owners, organizations, bands and groups to promote their business in the parade. He also encouraged businesses to decorate their store fronts to turn Monroeville red, white and blue for the Fourth of July. He pointed out the parade starts at 9 a.m. on July 4 and proceeds west on Route 22 toward the Monroeville Mall. He reported new this year the fireworks will be at Monroeville Park Community Park West at 9:30 p.m. by the Zambelli Fireworks. He indicated there would be a costume contest sponsored by the Dog Stop and the bike decoration contest sponsored by the Law Office of Robert Wrat cher and Pro Pike. He gave the Monroeville Recreation Department Parade Hotline at 412-856-3334 for an entry form. He reported the fireworks display would be in the park and from 6-9 p.m. in the park will be the Food Truck Festival with twelve trucks. He stated there would be live music performed by the WooHoo Band. He added the gates would open at 5:30 p.m. sharp and the fireworks will be at 9:30 p.m. Mr. Johns gave a special thanks to Mr. Paul Estock for all his work and to all the committee members.

SIXTH WARD COUNCILMAN STEVE DUNCAN

Mr. Duncan reported the public works is understaffed and he pointed out the roads look bad. He requested hiring some employees should be reviewed so the roads could be better maintained. He pointed out all the new inspectors in the engineering department have been hired and a receptionist is being hired. Mr. Little recommended it be discussed at budget time. Mrs. Gaydos was hopeful that all the summer help employees would help the public works employees. Mr. Duncan indicated he was referring to qualified equipment operators and he pointed out there is no crew when people are on vacation. Further discussion ensued. Again, Mr. Duncan suggested getting some employees for the public works should be reviewed because it is the heartbeat of Monroeville.

Mr. Duncan sent good luck wishes the Pittsburgh Penguins and happy birthday to his wife on June 10.

SEVENTH WARD COUNCILMAN TOM WILSON

Mr. Wilson thanked Mrs. Henline for doing such a great job at the library. He reminded everyone of the pancake breakfast on June 10, 2017 at the Garden City Methodist Church and tickets can be purchased at the door. He also sent good luck wishes to the Pittsburgh Penguins.

MAYOR GREG EROSENKO

Mayor Erosenko sent good luck wishes to the Pittsburgh Penguins.

ADJOURNMENT

There being nothing further to come before council, at this time, a motion was duly made by Mrs. Gaydos to adjourn the meeting at 7:31 p.m. and Mr. Johns seconded it. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,

Timothy J. Little
Municipal Manager

TJL/sam