

Municipality of Monroeville

A Home Rule Charter Municipality

Municipal Center
2700 Monroeville Boulevard
Monroeville, PA 15146-2388

Phone (412) 856-1000
Fax (412) 856-3366
www.monroeville.pa.us

TRADE SHOW LICENSE APPLICATION

YEAR _____ TODAY'S DATE _____

NAME OF TRADE SHOW PROMOTER OR ORGANIZER _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER _____ FAX NUMBER _____

NAME OF TRADE SHOW _____

LOCATION OF TRADE SHOW _____

DATES OF TRADE SHOW: START _____ COMPLETION _____

NUMBER OF EXHIBITORS _____

SIGNATURE OF APPLICANT _____

ADDRESS OF APPLICANT (IF DIFFERENT THAN PROMOTER OR ORGANIZER) _____

PURSUANT TO ORDINANCE #2503, THE LICENSE FEE SHALL BE \$3.00 PER BOOTH, EXHIBITS OR DISPLAY OR \$3.00 PER 100 SQUARE FEET OF BOOTH, EXHIBIT OR DISPLAY SPACE, WHICHEVER IS GREATER. PAYMENT SHALL BE MADE AT THE TIME OF THE LICENSE APPLICATION OR MAY BE MADE ON A MONTHLY BASIS BY THE OWNER OF LESSEE OF THE PREMISES UPON WHICH TRADE SHOW IS BEING CONDUCTED.

FOR TAX OFFICE USE ONLY:

ACCOUNT # 1300 000 0349

AUDITED BY _____ DATE _____ LICENSE ISSUED _____

Senior Citizens Center
6000 Gateway Campus Blvd.
Monroeville, PA 15146
(412) 856-7825
Fax: (412) 856-4728

Public Works
200 Starr Drive
Monroeville, PA 15146
(412) 856-3343
Fax: (412) 856-3377

Monroeville Public Library
4000 Gateway Campus Blvd.
Monroeville, PA 15146
(412) 372-0500
Fax: (412) 372-1168